

## **BREINTON PARISH COUNCIL**

### **Minutes of the Meeting held via Zoom on 16<sup>th</sup> September 2020**

**Present:** Anthony Powers (Chairman), Tony Geeson, Jackie Morris, Liz Moraweicka. Lorraine Lewis & Keith Ray were also present until their WiFi connection failed.

**In attendance:** PCSO Georgie Boswell, 3 members of public and Emily Godsall (Clerk).

#### **1. Apologies for absence**

1.1 Bob Matthews (Ward Councillor), John Wade

#### **2. Declarations of interest & consider requests for dispensations.**

2.1 None

#### **3. Minutes of meeting 17<sup>th</sup> June, Action Points & Matters Arising**

3.1 Minutes agreed and were signed on 17<sup>th</sup> September.

3.2 Cllrs discussed the action points & any matters arising

#### **4. Clerk's Report**

4.1 Clerk delivered the financial report providing details of recent transactions, and the bank balance as at 17<sup>th</sup> August.

4.2 Cllrs authorised the below payments:

○ HMRC	£255.34
○ Lengthsman	£305.10
○ Clerk's salary	£839.51
○ 123 reg domain renewal (DD)	£14.39

4.3 On 17<sup>th</sup> September Cllrs signed the cheques, initialled invoices and bank statements to verify amounts reported.

Cllrs agreed to pay the clerks expenses as per the contract

4.4 Cllrs were updated on Mike Gill's weekly briefings.

#### **5. Other Report**

##### **5.1 Ward Cllr Bob Matthews**

5.1.1 Chair updated the Cllrs on the Ward Cllrs report with various items including that the application for outline planning permission for the Three Elms development is imminent.

##### **5.2 Police report**

5.2.1 Cllrs were updated with the latest police report.

5.2.2 PCSO Boswell attended the meeting and informed Cllrs of updates on recent incidents

6.1.3 Cllrs' concerns on speeding along Kings Acre Road and 'close passing' of cyclists are to be referred onto Traffic Management Advisor Ian Connolly.

##### **5.3 Footpaths**

6.2.1 No report

##### **5.4 Village Hall**

5.4.1 The meeting was updated on the report previously circulated to Cllrs

5.4.2 Village Hall Chair Phil Chapman informed Cllrs the village hall had received a grant due to the Covid 19 situation. Phil Chapman also thanked the Parish Council for their comments on planning application 202203.

## **6 Clerk Expenses**

6.1 Cllrs agreed to pay the Clerk expenses for all incurred expenditure, mileage and an annual sum of £100 for light, heat and electricity as stated in the contract of employment.

## **7 Dispensations, Asset Register & Risk Assessment**

7.1 Cllrs considered and accepted the Dispensations

7.2 Cllrs considered and accepted the proposed updates to the Asset Register

7.3 Cllrs considered and accepted the Risk Assessment, noting that forthcoming wording from NALC on Covid-19 would be added when available

## **8 Standing Orders & Financial Regulations**

8.1 Cllrs considered and accepted the proposed corrections and minor changes to Standing Orders

8.2 Cllrs considered and accepted the proposed corrections to Financial Regulations

## **9 GDPR Privacy Policy**

9.1 Cllrs considered and accepted the GDPR Privacy Policy for the website, noting that the council is fully compliant with 2018 GDPR regulations and NALC recommendations

## **10 Breinton Charities**

10.1 The meeting was updated on the report from Phillip Eyles

10.2 Tony Geeson to pass report on to the Herefordshire Community Land Trust with Phillip Eyles' permission and suggest HCLT discuss future options with the Trustees.

## **11 Public Consultations Affecting Breinton**

11.1 Cllrs agreed the Chair's response to the MHCLG Planning White Paper Consultation to be submitted to NALC before the 17<sup>th</sup> September deadline, and to MHCLG for its October deadline.

11.2 No update on the Herefordshire Transport Strategy Review since Cllr John Harrington's July letter.

## **12 Environment & Amenities Working Group**

12.1 The meeting was informed that the Breinton Common Interpretation board has been installed and has received positive comments.

## **13 Lengthsman**

13.1 No bid was submitted for the Lengthsman Drainage grant as no works in the parish were suitable for the requirements.

13.2 Clerk to ask the lengthsman for a quote to repair the broken glass in the KAR notice board.

13.3 Clerk to send a letter to landowners reminding them of their responsibility to clear mud from the road

**14 Planning**

14.1 The meeting was updated on the recent planning decisions.

14.2 **202507 16 Four Acres, Hereford HR4 0SH** – Cllrs discussed the application and agreed to submit a response which refers to the Tree Wardens report and to advise against removing hedgerows.

14.3 **202499 Land adjacent to Galen House, Cherry Orchard, Kings Acre Road, Hereford** – The application response was deferred and delegated to the clerk due to two Cllrs being aware of information relating to the application.

**15 Correspondence**

15.1 Liz Moraweicka proposed approval of the expenditure for Nepeta to carry out the necessary works to ensure the website is compliant with WCAG 2.1 before the deadline:  
seconded by Jackie Morris

15.2 Cllrs unanimously approved the expenditure to Nepeta

**16 Items for next agenda**

16.1 Precept, Village Hall Payments, Fireworks Party

Signed .....  
Chair/Vice chair

Date .....

**Date of next Meeting: 14<sup>th</sup> October 2020**